


Eaton Neighbourhood Plan


Meeting Minutes



Date:	Tues 18 th October 2016 – 20:15
Location:	Plough Inn – Eaton village
Attendees:	<ul style="list-style-type: none"> ➤ Steve Waltho (SW) ➤ Neil Thorpe (NT) ➤ John Goodwin (JG) ➤ Tom Evans (TE) – Cheshire East
Apologies:	<ul style="list-style-type: none"> ➤ Tamsin MaCormack (TM) ➤ John Bradburn (JB) ➤ Andy Mitchell (AM)
Minutes completed by:	Neil Thorpe

Agenda item	Points discussed
Welcome	Steve chaired the meeting and welcomed Tom as a guest attendee. Tom was thanked for his recent support and sending across all the relevant resources during the past few weeks. Apologies were read out.
Review of previous meeting	Steve recapped that a draft questionnaire and its subject contents had been discussed and commenced at the last meeting, as well as further debating the ongoing concern about whether to include Havannah and Buglawton within the Eaton Neighbourhood Plan.
Eaton Neighbourhood Plan boundary	<p>A local map of the current Eaton Parish boundary (that had been provided by Tom in recent correspondence) was studied by the group as a whole.</p> <p>Steve put forward that it would be worthwhile considering amending the boundary of the intended Eaton Neighbourhood Plan to be more applicable to the actual village of Eaton as opposed to the Parish. He demonstrated that a new boundary line could be drawn up that follows the A34 road from its junction with School Lane to the west of the Parish, south to Moss Lane, then follow Moss Lane itself before going across and down Havannah Bank to the point where it meets the River Dane. The new boundary would then follow the course of the river before then re-joining the existing Parish boundary slightly north-west of Havannah village. All other areas of the existing Parish boundary would remain unaffected.</p> <p>This would mean that the existing dwellings in Havannah and a small area of Buglawton (that are currently within the Parish of Eaton), as well</p>

	<p>as a few dwellings in and around the A34 would be therefore excluded within our intended Neighbourhood Plan boundary.</p> <p> Eaton Neighbourhood Plan t</p> <p>Steve had already liaised with members of the Parish Council at the recent Council meeting regarding this and fed back to the group that this was agreeable to them as well.</p> <p>The members present at the Plan meeting today all agreed that this was a sensible proposal and that we should take this forward with immediate effect.</p> <p>Tom suggested at this point that Cheshire East could then potentially ask the Congleton group to include these residents within their Plan boundary. Tom reminded us that we need to amend our Plan submission before the deadline of next Weds (26/10/16) to reflect these intended boundary changes.</p> <p>ACTION: Steve to seek formal approval from the Parish Council chair and resubmit the amendments to Cheshire East.</p> <p>The group then asked Tom if there would be any implications of these proposed changes to future housing needs requirements within Eaton itself. Tom replied that if these changes were actioned then any current recent housing developments in Havannah and Buglawton would not be considered as related to Eaton, and we needed to be aware of this. Tom also agreed that the number of future housing allocations should be reduced if we were to reduce the actual number of current dwellings within the Eaton Plan. Tom re-iterated that this is a proportional calculation and therefore by having fewer current houses this would affect proposed numbers accordingly.</p>
The Sand Quarry	<p>John Bradburn had sent in an email question that we discussed with Tom regarding the future implication of the existing Sand Quarry on the Plan. Tom suggested that the Quarry could be an important factor moving forward both in terms of mineral value and also for potential change of land usage once the land had exhausted its current use. This could be potentially classed as land for re-development and it needed to be a point of consideration both within the Plan but also in the questionnaire soon to be constructed to the residents.</p>
Timespan of the Plan	<p>Tom suggested that the Plan should be written to incorporate future concerns and wishes up to 2030. It is likely then that regulations and policies will change before then therefore it may be wise to agree to either review and refresh the Plan at this time, or potentially draw up a completely new version based upon any developments in the period</p>

	before 2030.
Draft questionnaire	<p>To support the draft questionnaire that had recently been commenced Tom advised that the group should complete an 'Issues and Options' resource that he recommended, as devised by Cheshire East. This was to underpin and evidence that full considerations and plans had been clearly designed and agreed by the group as a whole. This would provide a robust audit trail when it came for the Plan to be approved in due course.</p> <p> Issues and Options Template.docx</p> <p>The group will then agree on the specific criteria for the questionnaire at the next meeting and then plan to create, print and ultimately distribute the questionnaire to all relevant stakeholders.</p> <p>ACTION: all group members to commence completion of this and bring along to the next meeting.</p>
Eaton website	<p>John G updated the group that progress has been made to obtain the permission rights for the Eaton website. We could now begin the migration process to take full control and create a more user friendly site both for the administration and also the reader. However John declared that the new software and site was proving to be very challenging and at this moment there is no Eaton website available to the public.</p> <p>ACTION: John Goodwin to now liaise with Tamsin to identify issues and take forward.</p>
Date of next meeting	Tuesday 1st November 2016 – 8:15pm at the Plough, Eaton.