

Eaton Neighbourhood Plan

Meeting Minutes



Date:	Monday 21 st May 2018 – 19:30
Location:	Eaton Plough
Attendees:	<ul style="list-style-type: none"> ➤ Steve Waltho (SW) ➤ Andy Mitchell (AM) ➤ Neil Thorpe (NT) ➤ John Bradburn (JB)
Apologies:	➤ Tamsin MaCormack (TM)
Guest attendee:	
Minutes completed by:	Neil Thorpe

Agenda item	Points discussed
Welcome	<p>Welcome and thanks were expressed for attending.</p> <p>Since the last meeting e*Scape had provided further updated versions of the 'Landscape and Village Character Assessment' document that is currently being commissioned by the ENP.</p>
Actions from last meeting	<ul style="list-style-type: none"> • ACTION: Steve to liaise with e*Scape to challenge the 2 points of issue within the existing document. COMPLETED • ACTION: John to liaise with Tom Evans to get final confirmation of Housing Needs Analysis data. COMPLETED • ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps. • ACTION: Neil to recirculate the 'Vision' document previously produced for final group approval. COMPLETED • ACTION: Tamsin to liaise with Tom Evans at Cheshire East Council regarding compliant requirements for all stakeholders COMPLETED
e*Scape	<p>The group further reviewed the draft version of the documents produced by e*Scape, and although very satisfied with the structure and the content there were still a couple of minor issues we needed to be confirmed and challenged. These were notably a couple of areas of map EAT 1801 which we all felt needed clarification and amendment to illustrate exactly the 'Green gaps' across the ENP boundary.</p> <p>ACTION: Steve to liaise with e*Scape to challenge these points. ACTION: All to final review the documentation and feed back to Steve by the end of the week with any amendments found, where</p>

	appropriate.
Housing Needs Analysis data	John fed back that he has now liaised with Tom Evans to get final confirmation of Housing Needs Analysis data. Tom is to yet further confirm.
Cheshire Community Action	<p>The group discussed that we need to contact Cheshire Community Action and agree the work that we require them to take forward the project in order to commence drafting of the Plan itself.</p> <p>ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps.</p>
Next steps	<p>Actions to take forward:</p> <ul style="list-style-type: none"> • ACTION: Steve to liaise with e*Scape to challenge these points. • ACTION: All to final review the documentation and feed back to Steve by the end of the week with any amendments found, where appropriate. • ACTION: John to liaise with Tom Evans to get final confirmation of Housing Needs Analysis data. • ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps.
Date of next meeting	TBC