

Minutes of meeting of Eaton Parish Council at the home of Cllr. Evans on Monday 15th April 2019 to consider, inspect and approve the accounting procedures of the council as at 31st March, 2019

Apologies: Cllrs. Goodwin and Cohen

**Present: Cllrs. Evans, Waltho, Lyne, Van Weedenburg and Connon
Clerk and RFO Mrs. D. Waite**

The agenda had been drawn up in compliance with the instructions received from auditors P.K. Littlejohn.

1478 – Annual Governance Statement

The clerk read out the statements under this heading and the council approved the responses. This was signed by the Chair and the Clerk.

1479 – AGAR Part 3

The council has income below £25,000 and therefore, as last year, claimed exemption with council approval. The certificate was signed by the chair and the Clerk/RFO.

1480 – Accounting statements

Each member of the council was provided with a statement of receipts, payments, bank reconciliation (checked by the Chair against bank statements), Summary, Supporting Notes, Asset Register, Administration breakdown and variations. These were read through by the Clerk and approved by the council and signed by the Chair and Clerk/RFO.

1481 – Public Rights

The dates for the public inspection of the accounts was set at 17th June to 26th July as recommended by the auditors and these will be available after completion of the internal audit both on line and at the homes of the Chair and Clerk.

This completed the accounts meeting for the year end 31st March, 2019.

SIGNED.....

DATE.....