

Eaton Neighbourhood Plan

Meeting Minutes



Date:	Wednesday 6 th June 2018 – 19:30
Location:	Eaton Plough
Attendees:	<ul style="list-style-type: none"> ➤ Steve Waltho (SW) ➤ Tamsin MaCormack (TM) ➤ Andy Mitchell (AM) ➤ Neil Thorpe (NT) ➤ John Bradburn (JB)
Apologies:	
Guest attendee:	
Minutes completed by:	Neil Thorpe

Agenda item	Points discussed
Welcome	<p>Welcome and thanks were expressed for attending.</p> <p>Since the last meeting e*Scape had provided further updated versions of the 'Landscape and Village Character Assessment' document that is currently being commissioned by the ENP.</p>
Actions from last meeting	<ul style="list-style-type: none"> • ACTION: Steve to liaise with e*Scape to challenge points regarding green gaps on certain maps within their documentation COMPLETED • ACTION: All to final review the documentation and feed back to Steve by the end of the week with any amendments found, where appropriate. COMPLETED • ACTION: John to liaise with Tom Evans to get final confirmation of Housing Needs Analysis data. ONGOING • ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps. ONGOING •
e*Scape	<p>Steve fed back that e*Scape had now amended their maps showing the green gaps that we had recommended be included within their resources produced for the ENP (particularly EAT 1801) which we all felt needed clarification and amendment to illustrate exactly the 'Green gaps' across the ENP boundary.</p> <p>Steve fed back that the wording within their final resources has now been finally approved and we can now move forward onto the next</p>

	stage of the drafting of the Plan, as we had formally thanked e*Scape for their recent work.
Housing Needs Analysis data	John fed back that he has now liaised with Tom Evans to get final confirmation of Housing Needs Analysis data. Tom is still to yet further confirm however has put in writing that we can include that there is a slight discrepancy of actual numbers within any formal Plan produced.
Cheshire Community Action	<p>Tamsin fed back that contact had been made with Cheshire Community Action, however was still awaiting a formal response, in reference for them to support us to take forward the project in order to commence drafting of the Plan itself.</p> <p>ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps.</p>
Next steps	<p>Actions to take forward:</p> <ul style="list-style-type: none"> • ACTION: All to meet up to produce a final version of the draft 'Vision, Objectives and Issues' document recently commenced. • ACTION: John to liaise with Tom Evans to get final confirmation of Housing Needs Analysis data. • ACTION: Tamsin to liaise with Lucy at Cheshire Community Action to identify the next formal steps.
Date of next meeting	TBC