



Eaton Neighbourhood Plan

Meeting Minutes



Date:	Tues 25 th June 2019 – 19:30
Location:	Eaton Plough
Attendees:	<ul style="list-style-type: none"> ➤ Steve Waltho (SW) ➤ Neil Thorpe (NT) ➤ John Bradburn (JB) ➤ Andy Mitchell (AM)
Apologies:	➤ Tamsin MaCormack (TM)
Guest attendee:	
Minutes completed by:	Neil Thorpe

Agenda item	Points discussed
Welcome	Welcome and thanks were expressed for attending. Special thanks were provided to John who had put a lot of time and effort into producing an updated plan of the items and activities still outstanding within the whole Neighbourhood Plan project.
Review of previous meeting	<p>All actions from the last meeting were discussed:</p> <ul style="list-style-type: none"> • ACTION: to work with Lucy at Cheshire Community Action (CCA) to produce a draft version of the Plan – action completed • ACTION: to send the draft Plan across to Cheshire East for feedback – action now completed, and feedback has been provided by Tom Evans at Cheshire East • ACTION: The Strategic Environmental Assessment (SEA) report to be obtained via Cheshire East - action now completed, and positive feedback obtained. No further action required from this
Review of the feedback from Tom Evans at Cheshire East	<p>The main focus of today's meeting was to review the feedback from Cheshire East and discuss any matters arising. Steve fed back the main highlights from the recent email from Tom Evans and the general message was the Draft Plan was 'going to be successful at examination' but there some minor areas of concern from Cheshire East in relation to land south of the proposed link road and north of Moss lane and also the inclusion of 'green wedges' within certain areas of the Plan.</p> <p>The group agreed that we were to stand firm in both of these areas and we further decided that we would liaise with Lucy at CCA and ask her to potentially reword certain sections (potentially around PG6 and PG10) of</p>

	<p>the Plan to strengthen our case in both these matters. We felt that this would be a true representation from the residents.</p> <p><u>ACTION:</u> Steve to email Lucy at CCA with our thoughts and suggestions to amend the draft Plan accordingly, after agreeing the relevant wording of the communication with the group.</p>
<p>Outstanding areas of the ENP</p>	<p>John updated the group that we are now approaching the 'Regulation 14' phase of the plan – this is where the draft plan is promoted to the stakeholders and feedback sought before the Plan is formally examined and approved. John had prepared a series of documents that explained the finer details of these requirements, a copy of which can be found below.</p> <div style="text-align: center;">   </div> <p>Neighbourhood Plan The Regulation 14 - still to be done at 24Pre-submission Const</p> <p>The group recognised that this was a major milestone within the Plan itself and that we should focus on moving this forward quickly, as there were many tasks and potential challenges within this phase.</p> <p><u>ACTION:</u> all the group to reconvene on Tuesday 9th July to create a mini project team to prepare for Regulation 14 over the next few months, to ultimately inform and present the draft plan and updates to the residents of the village, within a formal consultation period.</p>
<p>Stakeholders within the Plan</p>	<p>As we further explored the finer details of Regulation 14 we learnt from John that here has to be formal communication with all 'consultees' that are affected by the Plan. We were unsure about exactly who these consultees actually are and how we should communicate with them.</p> <p><u>ACTION:</u> John to liaise with Cheshire East for formal clarification of these points.</p>
<p>Next steps</p>	<p>We agreed that at (or before)the next meeting:</p> <ul style="list-style-type: none"> • Tamsin to be informed of these points and to be invited to the next meeting on the 09/07/19 • John to liaise with Cheshire East for formal clarification of consultees • Steve to liaise with Lucy at CCA to potentially strengthen the Draft plan • A project team to move forward the Regulation 14 phase of the Plan
<p>Date of next meeting</p>	<p>Tuesday 09/07/2019 - 19.30 at the Plough</p>