

Eaton Parish Council – Meeting of the 5th May

You are hereby summoned to attend the Annual Parish Council Meeting to be held immediately after the Annual Parish Meeting on Tuesday 5th May at Eaton Community Hall.

Members: Cllr. S Waltho, Cllr. S Cook, Cllr. C Harrison, Cllr. I Goodwin, Cllr. N Thorpe, Cllr. C Van Weerdenburg, Cllr. R Garton

Apologies:

Clerk of the Council: Elizabeth Worrall

Dated: 8th April 2026

22 Wesley Avenue, Alsager, Cheshire, ST7 2NG

Email: clerk@eatoncheshire.co.uk Tel: 0777 951 8959

AGENDA

1. To elect the Chairman for 2026 / 2027

PART 1 - PUBLIC AND PRESS

There will be an opportunity for public participation at the start of the meeting at the discretion of the Chairman. This period will last for no longer than 15 minutes.

2. To receive and approve apologies for absence

3. To receive any declarations of interest.

4. To elect the Vice Chairman for 2026 / 2027

5. To receive and resolve to approve the [minutes of the Parish Council meeting held March 2026](#)

6. To receive a report from the Cheshire East Ward Councillor, if present

7. To receive the internal audit report for 2025 / 2026 and, if applicable, to discuss any recommendations and improvements to be made

Internal Auditor Report – [link](#)

Draft Parish Council Response to Internal Auditor Report - [link](#)

8. Section 1 Annual Governance Statement Section 2025/26 of the AGAR

To receive and approve section 1 annual governance statement section 2025/26 of the AGAR and that the chairman and Clerk/RFO sign to confirm

[Accounts 2025 - 2026](#)

[Variance Report 2025 - 2026](#)

[AGAR 2025 – 2026 \(unsigned\)](#)

9. Section 2 Accounting Statements 2025/26

To receive and approve section 2 Accounting Statements 2025/26 and that the chairman sign to confirm approval

10. Certificate of Exemption 2025/26

To confirm that the council meet the criteria to declare themselves exempt from an external audit

11. To confirm the Public Inspection Period (Notice of Public Rights)

12. To review and adopt [Standing Orders](#)

13. To review and adopt [Financial Regulations](#)
14. To adopt the General Power of Competence for 2026 / 27, providing the Council is still eligible
15. To review and approve the Council's insurance policy for 2026 – 2027
Quotation to be circulated to Councillors prior to meeting
16. To consider the following planning applications and any others since the publication of the agenda:
[26/1288/TDC](#) - Technical details consent application pursuant to permission in principle application reference 25/3371/PIP for the construction of one new dwelling - Land North Of Moss Lane, Eaton, Cheshire East, CW12 2PQ
17. To ratify the comments submitted for the following applications which required comments before this meeting.
None as of 8th April 2026
18. To consider Councillor roles and responsibilities for 2026 / 27
19. To discuss the Council's [ROSPA report](#) and any actions that should be undertaken
20. To review and resolve to approve the Parish Council [Data Protection Policy](#)
21. To review and resolve to approve the Parish Council [Health and Safety Policy](#)
22. To review and resolve to approve the Parish Council [Freedom of Information Policy](#)
23. To review and resolve to approve the Parish Council [IT Policy](#)
24. To review and resolve to approve the Parish Council's [Financial Risk Assessment](#)
25. To review and resolve to approve the Parish Council's [Asset Register](#), post amendments made by the Clerk and Internal Auditor
26. To discuss any urgent parking or Highways matters within the Village
27. To receive and resolve to approve the accounts for payment:

BALANCE OF ACCOUNT – £7,706.44 (as of 1st April 2026)

PAYMENTS MADE

IONOS - website (Feb)	£8.40
Clerk Salary (Feb)	£179.34
Clerk Homeworking Allowance (Feb)	£13.00
Richard Garton Expenses (Park)	£70.09
Clerk Expenses (ICO)	£52.00
HMRC	£345.37
IONOS - website (Mar)	£8.40
Clerk Salary (Mar)	£152.16
Clerk Homeworking Allowance (Mar)	£13.00

PAYMENTS TO BE APPROVED

Clerk Salary (May)	£152.16
Clerk Homeworking Allowance (May)	£13.00
Clerk Salary (June)	£152.16
Clerk Homeworking Allowance (June)	£13.00
IONOS - website (May)	£8.40
IONOS - website (June)	£8.40
S Cook Expenses (plaques)	£84.60
Zurich (insurance)	£378.00
CHALC	£127.60
TCS Management	£64.80

PlaySafety Ltd. (ROSPA)	£118.80
Adam Keppel Green (internal audit)	£180.00

PAYMENTS RECEIVED

Interest (Feb)	£4.80
Interest (Mar)	£5.09
VAT Return 2025 – 2026	£212.45

[Bank Rec \(year opening\)](#) to be reviewed and signed by the Chair

28. Any other correspondence, including any items to be included in the Parish Magazine

29. To note the date of the next Parish Council meeting to be held on July 7th 2026