

Eaton Parish Council
Response to Internal Auditor's Report 2025 – 2026

1. *Whilst the council has reviewed risks, the minute of its approval of this shows it was not a lawful decision.*

The Clerk will ensure that all policy approvals are separate items on the agenda moving forwards. Councillors review the minutes prior to publication and will hold the Clerk to account on this matter, as required.

2. *The council has identified additional assets which were not included on previous asset registers. The council also received donated items which were initially recorded on the register at a value as though they had been purchased.*

As noted in the Internal Audit Report, the Asset Register has been updated and figures corrected and no further action is required.

3. *The council has provided a Data Protection Policy, however it is in draft form and has not yet been adopted. The council should ensure this is formally approved.*

This will be approved at the May 2026, to ensure the Parish Council comply with Assertion 10 as of the start of financial year 2026 – 2027.

4. *Other Governance Matters*

The Parish Council will reapprove the following policies, as individual items, in the May agenda:

- FOI Policy
- IT Policy
- Financial Risk Assessment